



## Commencement Ticket Request Form

**Please Note:** This form is for students who are unable to attend the Grad Fair in person or to have a friend/family member collect their tickets at the Grad Fair. The Grad Fair is scheduled to take place April 1 and 2, 9:00am-5:30pm and April 3, 9:00am-4:30pm.

If you are unable to attend the Grad Fair or to have a friend/family member attend, then fill out this form and email it to [graduation@ltu.edu](mailto:graduation@ltu.edu) no later than April 3, 2024 to request that your tickets be mailed to you. Tickets are typically mailed the week of the Grad Fair.

Please be aware that the university is not responsible for tickets which are delayed due to mail issues. Lost tickets will not be replaced. You will also need to contact the LTU Bookstore regarding cap and gown purchasing arrangements. Students who do not have a ticket will not be allowed to participate in the commencement ceremony. You will also be allotted guest tickets based on the number of students attending the ceremony (in addition to your student ticket). Guests without tickets will not be admitted. In order to be eligible for the ticket allotment, students must have applied to graduate and RSVPed as attending before the time of pickup.

Student ID Number: \_\_\_\_\_ Student Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

College of (please circle):   Architecture & Design   Arts & Sciences   Engineering   Business and IT   Specs Howard

For more information please visit our website: [www.ltu.edu/commencement](http://www.ltu.edu/commencement)

**OFFICE USE ONLY:**

Request fulfilled by:

Date Tickets Mailed: